

Minutes of MEANZ meeting -- 11 Jan 2004. **at Steam & Steel 2004, Hamilton.**

Minutes of the previous meeting held at Palmerston North in Jan 2002 were circulated earlier, and it was moved (Gavin McCabe) and seconded (Alan Kemp) that they be taken as read. Carried. No matters arising.

President's Report. Circulated earlier and available at meeting – taken as read.
Report received with thanks.

Financial Report as circulated was accepted. (Graeme Head, Jock Miller)

Subscriptions. Annual MEANZ subscription to be raised to \$30-00pa (Dave Giles, John Romanes) Carried.

There is an expectation that true costs be established, and with increased OSH interaction anticipated, there will be need for financial backing, hence the increased fees.

North Island Rep Report -- John Romanes report read by Colin.

South Island Rep Report -- Jock Miller gave a verbal report
Reports received. (See Appendix for Reports)

Overseas Report

Barry Glover, President of Australian Assn. Live Steamers, spoke of some of the problems they face and answered specific questions. Report received with thanks.

Election of Officers –

Moved that the present Executive be re-elected (Paulette Morton, Graham Head) Carried.

President -- C Burleigh (Kapiti Miniature R & Associates)

Secretary -- P Anderson (Hutt Valley MES)

N I Rep – J Romanes (Havelock North LS)

S I Rep – J Miller (Canterbury SMEE)

Ian Fanshawe (Canterbury) continues as our technical liaison with the AMBSC.

Auditor – Brian Wheeler is prepared to continue. Thanks for this service were expressed.

2006 Convention. Canterbury SMEE will host this event. They hope to have the new site well established, but may have to operate from both sites which are only 6km apart. Paulette Morton suggested Canterbury look at getting reduced rates for registrants using Strait Shipping.

2008 Convention Manukau offered to arrange the 2008 convention if others did not wish to take it on. After some discussion mentioning Kapiti and Whangarei, Manukau was accepted as the venue. The others expressed possible interest in future events.

General Business

Report on Meeting with OSH Colin reported on a meeting held with the Acting Manager of National Operations, OSH in December. A letter has been received indicating that if the Amusement Devices Regs. are reviewed then we would be consulted and that he would also be happy for the association to raise matters of concern over the current regulations on behalf of the members if they so wished.

Barry Glover commented that positive approach was better than defence and we should present material to them. Dick Langford, from his work experience in a similar government body, advised that they want a way out, at the same time having a job to do. Presented material should be prescriptive in important areas, particularly for new clubs.

Insurance. Colin Burleigh reported on an unproductive approach to a broker.

Barry Glover stated that the AALS insurance covered all members and visiting members, and it was customary for all to sign in and out of the site to keep a record of attendees. There is an excess of about \$250 on any claim and the club of the member involved is responsible.

Self Regulation. Colin Burleigh stated that self regulation still appears to be our goal but MEANZ Executive needs confirmation that member clubs support this.

Moved that the Executive be asked to continue to move toward self regulation. (Paulette Morton, Alan Kemp) Carried.

Dave Giles moved a vote of thanks to the Executive for work done so far.

OSH Software. Colin Burleigh is in touch with 'Employers Assistance Ltd' who have a software package for employers, business owners and contractors called 'OSH Toolkit'. It has systems, reports, training, monitoring, etc. to meet the HSE Act.

Contact Colin if interested.

Featherston Miniature Fell Society. Moved that FMFS be accepted as a member of MEANZ. (John Romanes, Murray Bold) Carried.

Website. Murray Bold offered to continue with a website for the Association and it was decided to register a domain name.

Safety Issues. Jock Miller pointed out that there are safety issues that need to be stated for everyone's guidance and yet are not crucial to operation. He cited cylinder drain cocks that discharged to the side of the track instead of more safely to the front.

MEANZ Procedures & Document Development. Following on from John Romanes report and the self regulation goal it was decided that there is a need for some guidance 'Procedures and Documents' to be compiled that can be adopted by individual clubs. It was agreed that this would be attempted by the end of June.

Otago Document. Graham Head pointed out that Otago have been having difficulty in re-registering under the ADR but have produced a 'Health and Safety Manual' that they are prepared to share. It is professionally done by a member, Brian McCammon, and it is stated that it has been done in partnership with OSH Dunedin.

Tauranga 25th Peter Jones announced that their 25th anniversary is this year and they are planning for a good event in the second weekend of November 2004.

The meeting was declared closed about 1140hrs. (in good time for lunch!)

Appendix –

1. Representatives & Attendance

Club	Representative		
Whangarei	Roger Reynolds	Kapiti	Brian Wheeler
Auckland	Murray Lane	Maidstone	Alan Kemp
Manukau	Dave Giles	Hutt Valley	Gavin McCabe
Hamilton	Jerry Lewis	Nelson	John Caldwell
Thames	Paulette Morton	Picton	--
Tauranga	Peter Jones	Blenheim	Win Holdaway
Rotorua	David Watt	Canterbury	Alan Orwin
Eastern BoP	--	Christchurch LS	--
Hawkes Bay	--	Ashburton	--
Havelock North	John Romanes	South Canterbury	--
New Plymouth	Monty George	Otago	(Graham Head)
Palmerston North	Richard Lockett	Gore	Graham Head
		Southland	--

Other Attendees – Colin Burleigh (President), Peter Anderson (Secretary), Barry Glover (AALS President), David Proctor (Editor AME), Jock Miller (SI Rep), Murray Bold (PN), Dick Langford (Aust), Graeme Chisnall Chch), Ross Fielden (Chch), Barry Parker (PN), Cynthia Cooper (PN), Bruce Geange (PN), Chris Morton (PN), Mike Orange (Man)

Apologies – John Shelton (Rot)

2. North Island Representative Report

Apart from the collective work done with the rest of the executive committee that Colin outlined, I have spent some effort, during my visits to other Clubs and with visitors to our club, in encouraging all the Clubs to accept and implement a suitable system of controls and records.

If the member Clubs have any hope of OSH allowing us to operate in a 'Self Regulatory' manner then we believe that we will be required to prove to OSH that we have the necessary systems, controls and licensing in place and that they are actually working.

I am pleased to say that most of the Clubs in the North Island have addressed this area and have introduced one or more of these systems as part of their operating procedures. Things like Accident Registers, Driver Licensing and Verification of Boiler Certificates are now common place and are constantly being reviewed.

One of the most pleasing aspects of these changes is that they have occurred without any pressure or ill feeling and I believe that we have now realised that these systems that will be required for 'Self Regulation' do not have to be onerous.

The next step down this road is to formulate a common set of procedures and documents that will be acceptable to all Clubs and OSH, whilst at the same time retaining an acceptable level of simplicity and ease of use. To this end I would suggest that the MEANZ executive be empowered to gather copies of all the current systems and documents that are currently in use around the Clubs and prepare a set of these documents and details of any management tools that may be applicable, with a view to presenting these, in a draft form for comment and/or acceptance by the Clubs. Finally I would like to thank you all for the support that you have given me over the past two years.

John Romanes.

3. South Island Representative Report

- a) I am not aware of any major boiler or other incident occurring.
- b) There have been several queries with respect to what is happening in regard to our relationship to OSH and their requirements.
- c) The Gore Society have recently been caught up in unfortunate problems in trying to renew their ADR registration.
- d) The Clubs that are presently registered are South Canterbury, Otago, Gore, and Southland.
- e) It is suggested that a map of New Zealand showing the location of the various clubs would be a useful tool for visitors.
- f) Most clubs visited are working towards systems suitable for self-regulation.
- g) I am prepared to stand again for this role.

Jock Miller.

4. Overseas Report -- AALS

Barry commenced by saying what a pleasure it was to be back in NZ as it is some time since he has been over.

He reported in terms of the “main dramas” of which the SA Govt. changes in the Amusement Device legislation was an example. Accidents in a death on a ‘bouncy castle’ and 47 injured on a ‘whirly’ ride brought more pressure on the ME group who have been exempt. The Assn. Works to cooperate with the Government Departments rather than getting into confrontation, and states that they do get along. Some clubs however only pay lip service to the codes and they are thinking of issuing a handbook to be more specific in requirements.

Insurance is a big issue within the 69 participating clubs with a govt. requirement of public liability cover of up to \$10m in some states. The insurance they have is fairly comprehensive, e.g. to cover models in transit and club officials for wrongful advice, but it does have a cost.

They are looking forward to their annual convention, this Easter in Bunbury WA. Barry was questioned on the scope of boiler code and stated that boiler sizes would not be increased but there could be some provision for smaller garden gauge type boilers. The difficulty has been to find people prepared to take responsibility for it. Barry closed with the promise of more communication between our Associations in the future.

Reported by Peter Anderson.