



# Model Engineering Association of New Zealand Incorporated.

President -  
Colin Burleigh, REA  
Tech Member IPENZ  
<burleigh@paradise.net.nz>  
(04)297-2213

Secretary -  
Peter Anderson, BE  
<pjand@clear.net.nz>  
(04)232-4533

Secretary, 10 Spicer Place, Tawa, Wellington 6006.

Dear MEANZ Rep,

There are two copies of this letter and some of the papers so you can immediately give them to another crucial person in your club to get some thinking and discussion underway. We would appreciate some comment back by the end of October.

At the 2004 General Meeting of MEANZ at Hamilton a motion was passed that called for the Executive to move toward 'self regulation'. In working through the issues and trying to formulate an acceptable system every step has been taken to try and make it under the auspices of OSH but this is unlikely in the foreseeable future. It can only be endorsed after this delay that instituting a 'self management' safety scheme is still in our best collective interests. Over the past eighteen months and given our continuing negotiating relationship with OSH there is a subtle change to use the word 'management' as the Amusement Devices Regulations are still current, and legally applicable to our operations. We are also painfully aware that over the years prior to the present executive involvement, considerable effort by Clubs and Associations has been put into trying to get acceptable rules available to help comply with the ADR, to obtain a form of exemption, or to have legislation modified in line with a Code of Practice written for Miniature Railways but there has never been real progress. The MEANZ Executive is now proposing the introduction of a form of a 'Code of Practice'. With this in operation, underpinning the safe operation of our member organisation's railways, we will be in a strong position to have our self management system officially approved and accounted for in future reviews of the existing legislation.

To this end a block of documents has been assembled to establish our safety management system --

1. **MEANZ Administration Policy.** This set of papers gives a framework of the system to be set up.
2. **MEANZ Guidelines for Passenger Carrying Railways.** This sets the basic items requiring attention from the safety angle, and the mode of dealing with them. (The **AMBSC Boiler Codes** are listed as key documents in our edition of this Guide as these have already been generally accepted within NZ.)
3. **Manual of Operating Procedures for Miniature Railways 2005.** These are our old safety procedures updated to align more with the Guidelines above but giving some more specific detail.

4. **Guide for Safety Audit of Miniature Railways.** This is to assist in establishing our internal checking system to more effectively cover the periodic Chartered Engineer inspection called for by the ADR.

MEANZ recognises that clubs will also have their own specific rules and safety procedures to cover the variety of activities found in different interest groups and activities, but our documents set out to address the activities that would normally come under the Amusement Devices Regulations, namely passenger carrying miniature railways and other rides. Repetition of requirements in the above could well occur, to emphasise, or to consolidate main points into one volume.

In the end it comes back to clubs and individuals to be aware of our stance on safety, and to take care, be safe, and record incidents and checks, so a visitor can see that every care is being exercised. The peer audit system will provide an acceptable check of implementation of the safety systems.

It is proposed that the MEANZ 'self management' procedures, and the listed documents will be put forward for ratification at the Jan 2006 General meeting in Christchurch (on Saturday 7 January at 1400hrs.) and it is hoped that your club will be able to see the value in this action, and back its implementation.

Your own discussions on this proposal may lead to some further amendment of the proposals. We would be pleased to hear of these, or receive any momentous matter, by the end of October as the formal Notice of Meeting, and agenda, will be sent out in November.



Peter Anderson, Secretary.  
19 September 2005